

Government of India
LNJN National Institute of Criminology and Forensic Science
(Ministry of Home Affairs)

Institutional Area, Outer Ring Road,
Sector-3, Rohini, Delhi 110 085

Dated, the

OFFICE MEMORANDUM

Subject:- **Filling up the post of Laboratory Assistant in the LNJN National Institute of Criminology and Forensic Science(MHA), Delhi on deputation /absorption basis.**

Sir,

I am directed to say that the services of suitable officials are required to fill up one post of Laboratory Assistant in the LNJN National Institute of Criminology and Forensic Science(MHA), Delhi, as per details mentioned in the enclosed Annexure-I. Officials selected shall be on deputation for a period of three years, which can be extended or curtailed in public interest, depending on administrative convenience. The pay of the Official selected will be regulated in accordance with the Ministry of Personnel, Public Grievances and Pension (Department of Personnel & Training) O.M. No.13024/2/90-Trg dated 27.12.1993, i.e. the officials will be allowed Training Allowance @ 30% of his/her basic pay drawn from time to time in the parent pay scale. They will not be allowed the option of drawing the pay of the post in lieu of training allowance. The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

2. Officials who volunteer for the above post will not be permitted to withdraw their names after selection. Recommendations of names, which are not accompanied by the requisite bio-data and CR dossiers, will not be considered.

3. Applications of suitable officials, who are eligible and willing and who can be spared immediately on selection, may please be forwarded in Annexure-II, in duplicate, alongwith attested photocopies of CR dossiers for the last five years, to the **Director, LNJN National Institute of Criminology and Forensic Science (MHA), Outer Ring Road, Sector-3, Rohini, Delhi - 110 085 within 60 days** from the date of publication of this circular in the "Employment News".

(A K Dey)
Assistant Director (Photography)
For Director- LNJN NICFS

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No.3/9/2008- LNJN NICFS

Dated, the

Copy forwarded to:-

1. All Ministries/Departments under the Government of India.
2. Chief Secretaries of all State Governments and Union Territories.
3. All Central Police Organisations.
4. Registrars of all Universities.
5. All Central/State Forensic Science Laboratories.
6. All Recognized Research Institutions / Public Sector Undertakings / Semi-Government or Statutory or Autonomous Organisations.
7. Directorate of Forensic Science, Ministry of Home Affairs, Block No. 9, 8th floor, CGO Complex, Lodhi Road, New Delhi – 110 003.
8. Ms. Subhashree Mohapatra, Campaign Officer, Dte. of Advertising & Visual Publicity (DAVP), 10th Floor, Soochana Bhawan, CGO Complex, Lodhi Road, New Delhi - 3 (with 10 spare copies) for publication in the "Employment News" at the earliest possible. It is requested that above advertisement may please be displayed prominently in the Employment News, in order to attract maximum number of eligible candidates for appointment on deputation basis. Please also forward a copy of the "Employment News" in which this vacancy circular is published to the undersigned for record.

Encl: As above

(A K Dey)
Assistant Director (Photography)
For Director-LNJN NICFS

ANNEXURE - I

1. Name of the post : **Laboratory Assistant**
2. Pay Scale : Rs.4500-125-7000/- (Pre-revised)
3. Classification : General Central Service Group 'C' Non
Gazetted, Non-Ministerial
4. Method of Recruitment: Deputation/absorption
5. Field of Selection : Officers under the Central Government or
State Government or Universities or
recognised Research Laboratories or
Institutions:

(a) holding analogous posts on regular basis or with at least 5 years regular service in posts in the pay scale of Rs. 4000-6000 or with at least 8 years regular service in the pay scale of Rs. 3050-4590/- or equivalent:

and

(b) possessing the following educational qualifications and experience:

Essential

B. Sc. Degree from a recognized University with Chemistry, Physics and Mathematics or Biology or equivalent.

Desirable

Laboratory experience

6. Period of deputation: Ordinarily not exceeding 3 years

Bio-Data Proforma

1. Post applied for
2. Name and address (in block letters)
3. Date of birth (in Christian era)
4. Date of retirement under Central/State Government rules
5. Educational Qualifications
6. Experience
7. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.
8. Details of employment, in chronological order. [Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient].

Office/Institute/ Organisation	Post held	From	To	Scale of pay & last B/pay	Nature of duties
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9. Nature of present employment, i.e. whether ad-hoc or temporary or permanent
10. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
11. Whether belongs to SC/ST/OBC
12. Remarks

Date: _____ Signature of the candidate
Tele. No. & Residential address

Certificate to be given by the Head of Office/Employer of the applicant

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he is clear from the vigilance angle.

3. His integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.

(Head of Office/Employer)